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<td>Call to order</td>
<td>The meeting was called to order at 1640 by Board President, Joyce Willcox. Joyce stated that she would like to provide a ‘consent agenda’ at subsequent Board meetings that would group routine business items and reports that can be reviewed in advance and approved as a single item. No objections raised.</td>
<td>Joyce to prepare Consent Agenda prior to next Board meeting: will group routine business items and reports for review in advance and approval as a single item at time of next meeting.</td>
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<td>Secretary's Report</td>
<td>The CDBC Minutes of January 15, 2019 were reviewed. No corrections proposed; no objections raised.</td>
<td>Minutes approved as written. Mavis will send to Joyce &amp; Dennis for posting</td>
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| Treasurer's Report           | • Credit Card: Sandy Allen reported that she opened a credit card for Corvallis Board financial business transactions. The credit card has no annual fees and will award points. The credit card is in Sandy’s name. Directors who need access are to contact Sandy.  
• Financial Statements: Financial statements, as listed below, were sent to the Board prior to the meeting. A brief discussion ensued re. the posting of financial statements. A decision was made to post to the website on a quarterly basis.  
  • Balance Sheet  
  • Financial Comparison (Revenue/Expense)  
  • Income by Activity  
  • Table Count  
• 2019 CDBC Budget. Sandy presented a budget she prepared using 2018 budget data. Concerns raised re. need to increase dollars allocated to Outreach and need for budget to be balanced prior to approval by Board.                                                                                                                                               | • Financial statements accepted as presented  
• Dennis will work with Sandy to post financial statements quarterly  
• Sandy will work with Mary Alice Seville and bring a draft 2019 CDBC budget back to next Board meeting that will account for carry-over funds, as needed, to balance budget and will increase allocation of budget dollars to meet needs of Outreach and other committees.  
• Board members and committee chairs are asked to bring any budget request adjustments to Sandy for inclusion in budget                                                                                                                                                                                                 |
### President’s Report
- Joyce reported a request that the Board accept a recommendation from Unit 477 Board to have Janie Peery as an observer at our meetings.
- Joyce reported that the Board will need to exercise our option to renew the lease of the Bridge Center by August 2nd (90 days prior to expiration). Nick Warden has offered to review the lease agreement and bring recommendation(s) to next Board meeting.
- Nick will also address the landlord with concerns raised about inconsistent and inadequate lighting after dark in the hallway outside the Bridge Center.
- Joyce reported that a report from Stan Blascow will be deferred to next Board meeting.
- Joyce reported that Bridgemate repairs have been completed (with thanks to Mitch Willcox)

### Clarification of Board terms
The Board was asked to clarify the terms of the current CDBC Board of Directors, as follows:
- Term ending Dec 2019:
  - Nick Warden
  - Walter Dobek
  - Joyce Willcox
- Term ending Dec 2020:
  - Allison Evans
  - Dennis Harms
  - Karla Stewart-Layton
- Term ending Dec 2021:
  - Mavis Tuten
  - Sandy Allen
  - Allison Walkingshaw

### Concurrence by all Board members of following:
- Term ending Dec 2019:
  - Nick Warden
  - Walter Dobek
  - Joyce Willcox
- Term ending Dec 2020:
  - Allison Evans
  - Dennis Harms
  - Karla Stewart-Layton
- Term ending Dec 2021:
  - Mavis Tuten
  - Sandy Allen
  - Allison Walkingshaw

### Action/Responsible Person
- Nick Warden to review lease agreement and bring concerns and/or recommendations for renewal to next Board meeting
- Nick to contact landlord to address hallway lighting concerns
- Joyce to bring progress report from Stan Blascow to future Board meeting
Irregularity of past elections and appropriate terms of Board of Directors.

Due to confusions regarding terms of current and past Board of Directors, Dennis Harms did an extensive review of past Minutes. The review determined that Sandy Allen had a 3 year term ending Dec 2017. She was elected for a new three year term in January of 2018 with Dennis Harms and Allison Evans. Also, Karla Stewart-Layton, Mary Alice Seville, and Paul Hochfeld’s terms were up at the end of 2018. Sandy was incorrectly placed on the 2019 ballot and Karla was not informed that she would have to run again to stay on the Board. Sandy was duly elected to a new 3 year term with Allison Walkingshaw and Mavis Tuten.

A discussion ensued about the best way to rectify the situation. The Board decided that Sandy’s election was valid for a three year term and Karla should be consulted regarding her desire to continue on the Board. If Karla is willing to continue, she will serve the remainder of Sandy’s vacated term, i.e. 2 years ending in December of 2020. If Karla is not willing to serve, that 2 year Board position will be filled by appointment of the President and approval of the Board.

All agreed that members of the Bridge Club need to be informed and that this will be done by the posting of these Minutes and by a statement in the Bridge Newsletter.

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<td>Irregularity of past elections and appropriate terms of Board of Directors.</td>
<td>Due to confusions regarding terms of current and past Board of Directors, Dennis Harms did an extensive review of past Minutes. The review determined that Sandy Allen had a 3 year term ending Dec 2017. She was elected for a new three year term in January of 2018 with Dennis Harms and Allison Evans. Also, Karla Stewart-Layton, Mary Alice Seville, and Paul Hochfeld’s terms were up at the end of 2018. Sandy was incorrectly placed on the 2019 ballot and Karla was not informed that she would have to run again to stay on the Board. Sandy was duly elected to a new 3 year term with Allison Walkingshaw and Mavis Tuten. A discussion ensued about the best way to rectify the situation. The Board decided that Sandy’s election was valid for a three year term and Karla should be consulted regarding her desire to continue on the Board. If Karla is willing to continue, she will serve the remainder of Sandy’s vacated term, i.e. 2 years ending in December of 2020. If Karla is not willing to serve, that 2 year Board position will be filled by appointment of the President and approval of the Board. All agreed that members of the Bridge Club need to be informed and that this will be done by the posting of these Minutes and by a statement in the Bridge Newsletter.</td>
<td>• Joyce will contact Karla and elicit her willingness to continue to serve the remainder of Sandy’s vacated term, i.e., 2 years ending in December 2020. • CDBC members will be informed of the irregularity of the past elections and the decision to consider the current terms of Sandy Allen and Karla Stewart-Layton appropriate by the posting of these Minutes and by the Bridge Newsletter • Joyce will ensure Minutes are posted appropriately • Sandy will send information in Bridge Newsletter.</td>
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Joyce brought a listing of current Standing Committees, Chairs, and Board Liaisons as follows:
- Directors: Dick Jarvinen, Chair; no Board Liaison
- Education & New Player Development: Ann Larson, Chair; Allison Walkingshaw, Board Liaison
- Facilities: Nick Warden; Chair & Board Liaison
- Schedules & Calendar: Dennis Harms, Chair & Board Liaison
- Technology: Dennis Harms, Chair & Board Liaison
- Outreach: Sandy Allen & Joyce Willcox: Co-Chairs and Board Liaisons

Joyce also reviewed the members of each of the above committees.

It was noted that since there is currently no one serving as teams coordinator or mentorship coordinator (part of Outreach Committee), there would not be enough time to plan and advertise a mentorship team game that had previously been scheduled for March 31. As such, there was a motion, unanimously passed, to change the upcoming 3/31/19 teams game to a regular scheduled 6:30pm Duplicate Bridge game. Dennis will change on calendar.

Janie Peery, Unit 477 Liaison, stated that she and Bob Peery would be taking over responsibility for the bulletin boards maintenance at the Bridge Center. She indicated the Unit wanted to put pictures on the bulletin boards of all the officers in the clubs and Unit. She also agreed they would keep the bulletin boards updated and be part of the Facilities Committee. She asked for assistance with this and the Board agreed to look for someone to work with them.

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| Committees, Chairs, Board Liaisons | • Joyce brought a listing of current Standing Committees, Chairs, and Board Liaisons as follows:  
  - Directors: Dick Jarvinen, Chair; no Board Liaison  
  - Education & New Player Development: Ann Larson, Chair; Allison Walkingshaw, Board Liaison  
  - Facilities: Nick Warden; Chair & Board Liaison  
  - Schedules & Calendar: Dennis Harms, Chair & Board Liaison  
  - Technology: Dennis Harms, Chair & Board Liaison  
  - Outreach: Sandy Allen & Joyce Willcox: Co-Chairs and Board Liaisons  
  - Joyce also reviewed the members of each of the above committees  
  - It was noted that since there is currently no one serving as teams coordinator or mentorship coordinator (part of Outreach Committee), there would not be enough time to plan and advertise a mentorship team game that had previously been scheduled for March 31. As such, there was a motion, unanimously passed, to change the upcoming 3/31/19 teams game to a regular scheduled 6:30pm Duplicate Bridge game. Dennis will change on calendar.  
  - Janie Peery, Unit 477 Liaison, stated that she and Bob Peery would be taking over responsibility for the bulletin boards maintenance at the Bridge Center. She indicated the Unit wanted to put pictures on the bulletin boards of all the officers in the clubs and Unit. She also agreed they would keep the bulletin boards updated and be part of the Facilities Committee. She asked for assistance with this and the Board agreed to look for someone to work with them. | • Committee Chairs and Board Liaisons to keep Board appraised of activities and needs  
• The Teams game scheduled for March 31, 2019 will be changed to a regular scheduled 6:30pm Duplicate Bridge game. Dennis will change on calendar.  
• Janie will elicit help from Board and Club members, as needed, to keep Club Bulletin Board up to date. All Board members encouraged to contribute their assistance and/or elicit a Club member, as appropriate, to assist Janie and Bob with the bulletins board maintenance. |
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| Proposal for new Ad Hoc Committee          | Allison Evans reported that in the last half of 2018, the night games decreased in the number of players, with some games routinely running at 2 to 2.5 tables. She noted that our bridge community needs vibrant night games to support players who work and who represent the long-term future of the game and the club. Allison proposes to form a new ad-hoc committee for Night Games with the following goals:  
  • Increase participation in the night games  
  • Improve the playing experience at night games  
  • Explore formats that are uniquely suited to small games  
  • Work with the Director’s Committee to ensure that directors understand game formats that are best suited to small games  
  Allison offered to be Chair & Board Liaison. She feels she is uniquely suited to this role as someone with standing games in nearly all of the evening offerings. If she is approved as chair, she intends to recruit 2-3 additional committee members from players who regularly play in multiple night games.  
  A motion was made and seconded to accept her proposal in its entirety. The motion was seconded and unanimously approved.                                                                 | New Ad Hoc “Night Games” Committee established: Allison Evans, Chair & Board Liaison.                     |
| CDBC Board Meeting Schedule                | At this time, no Board members expressed interest in establishing a regular schedule for the CDBC Board Meetings.                                                                                                                                                                                                                                                                                                                                                          | Meetings will be scheduled in accordance with Board needs and Board member availability                     |
| Requests from Club members                 | Members asked that that following 2 topics but brought to the attention of the Board:  
  • Consider allowing more than 9 Board members so as to not have more members willing to serve on Board than there are positions open. It was noted that this is a Bylaws issue and will be on record for consideration by a future Bylaws revision committee.  
  • Request that evening Club games begin earlier in the evening. A suggestion was made to refer this to the new ad-hoc ‘Night Games’ committee                                                                                                                                                                                                 | No discussion or action re. number of Board members allowed. Deferred to future time when Bylaws up for revision.  
  • Allison will take request for earlier start to Night Games in consideration.                                                                                                                                                |----------------------------------------------------------------------------------------------------------|
| Other Business                             | A concern was raised re. use of the Bridge Club for purposes other than Bridge games without prior discussion or approval of the Board. A lengthy discussion ensued with concerns raised that such events may be contrary to our lease agreement (section 4.01) and may fail to be inclusive of all members and/or to provide benefits to a diverse Club membership.  
  A motion was made, seconded, and unanimously passed that all proposals for use of the Bridge Club for purposes other than Bridge games need to come to the Board for review and approval.                                                                 | Passed: All proposals for use of the Bridge Club for purposes other than Bridge games need to come to the Board for review and approval.                                                                                                                |
Adjournment

There being no further business, the meeting was adjourned at 1810. The next CDBC Board meeting scheduled for April 3, 2019, 4:30pm, immediately following afternoon game.

• Next CDBC Board Meeting: April 3, 2019, 4:30pm
• Agenda items to be submitted to Joyce Willcox at least 4 days prior
• Joyce will prepare agenda and submit for posting at the club and on website at least 3 days prior to meeting
• Mavis will send reminder and agenda to all Board members at least 3 days prior to next meeting

Minutes recorded by Mavis Tuten, Board Secretary