Corvallis Duplicate Bridge Club
Board Meeting Minutes
8/13/14

Greg Smith called the meeting to order at 6:00 pm at the Elks. In attendance were Board Members Greg Smith, Bob Peery, Becky McKenzie, Joyce Dickerson, Sandy Allen, Eileen Milligan, and Mary Alice Seville.

Greg announced he would be leaving the Board at the end of 2014. He and Elaine will be moving to Spokane as of May 1. He will continue to serve the Club as President for the rest of the year and will teach both a fall and winter intermediate bridge class, in addition to Learn Bridge in a Day on September 6.

Mary Alice proposed additional Board Officer duties. After discussion, the following Officers were approved:

• Eileen Milligan will become the ACBL Club Manager with all of the official duties of reporting to the ACBL
• Sandy Allen will become the Bridge Center Manager, responsible for the day to day operation of the Bridge Center
• Becky McKenzie will be the Volunteer Coordinator and will serve as the official Club Secretary, but as Secretary she will delegate the duty of writing the Board meeting minutes to Greg Smith who will do the job until he leaves the Board

Greg reported the Outreach Committee is confused about the official name of the new Bridge Center. The Board approved naming it “The Heart of the Valley Bridge Center,” which is the name Mary Alice reports is already registered with the ACBL. The Outreach Committee is authorized to use that name on all promotional materials, signage, etc. The formal name of the Club itself continues to be the Corvallis Duplicate Bridge Club.

The Board considered the matter of Board authority to delegate policy and other decision making authority to the Operations Committee. Several Board members were concerned about the Board losing control of operational decisions. It was agreed that the Board has already authorized the build out budget, the game schedule, and director compensation. These Board minutes shall reflect, however, that the Board retains the ultimate say over any policies or operations decision of the Club and the Bridge Center. It was agreed the Board has a duty to operate the Bridge Center in a fiscally responsible manner and can overrule any action by the Operation Committee. It was decided that it will not be necessary at this time to require the Operations Committee to submit proposals to the Board for approval, other than spending proposals. Any Club member at any time can come to any Board member with complaints or suggestions about the way the Club and the games are being conducted, and the Board can take appropriate action.

Greg requested Club reimbursement of up to $150 of advertising expenses for Learn Bridge in a Day and Beginning Bridge classes. This amount represents the 25% the ACBL does not pay for in its copay program. The Board approved that amount, but asked that Greg check with people signing up for classes to ask how they heard about the program to see whether print ads are actually effective. Greg will also be handing out information at the Saturday Market for the next three weeks and putting up posters around town. It was also suggested the Unit should be covering this expense, so Greg agreed to ask the Unit for reimbursement first before asking the
Club. After the meeting, Greg met with Carol Harms, who assured him the Unit would cover that expense.

Greg reported the Outreach Committee has asked for a budget for promotional materials for the Bridge Center, including post card hand outs, fliers, and door decals. The Board approved $300 for such materials (Mary Alice Seville and Eileen Milligan dissenting) and asked that the Outreach Committee proceed immediately on developing promotional plans in anticipation of the club’s opening the week of August 26.

Greg told the board he set up an email account for class registrations and other information: corvallisbridge@gmail.com. The password is janb0ger (the o in her name is a zero). He will bequeath that email address to the Club when he leaves.

Greg agreed he would redraft the Bylaws before year end, subject to member approval, and asked for suggestions. Among the suggestions were:

- Formalize election procedures to permit contested elections
- Permit email voting by the Board
- Permit participation at Board meetings via telephone
- Require all Board members to serve on a Board Committee; in other words, Board membership would require actively working for the Club in some other than a mere oversight function (Bob Peery expressed concern that would limit the pool of available Board candidates)

Mary Alice proposed a youth rate of $3/game for persons under 30 years of age. It was approved, Bob Peery dissenting.

There being no further business, the meeting was adjourned at 6:55 pm.

Respectfully Submitted,

Gregory Smith
On behalf of Becky McKenzie, Club Secretary